



Embassy of the United States of America

Tokyo, Japan

March 25, 2022

First Set of Questions and Answers

Request for Quotations No. 19JA80-22-Q-0015
Office Furniture Furnishing and Installation Services

Question 1:

Is it correct to exclude the removal/dismantling of existing furniture from the estimated cost?

Answer 1:

Yes, Correct. Furniture removal will be done by Embassy staff.

Question 2:

Will the construction be available during weekdays/daytime?

Answer 2:

Yes, we can do the installation during weekdays between 8am to 5pm.

Question 3:

Would you tell us the height from the floor to the window in 408?

Answer 3:

34 ½"

Question 4:

Would you tell us the elevator inner box dimensions?

Answer:4

See the following data. (page 5 and 6 of this document)

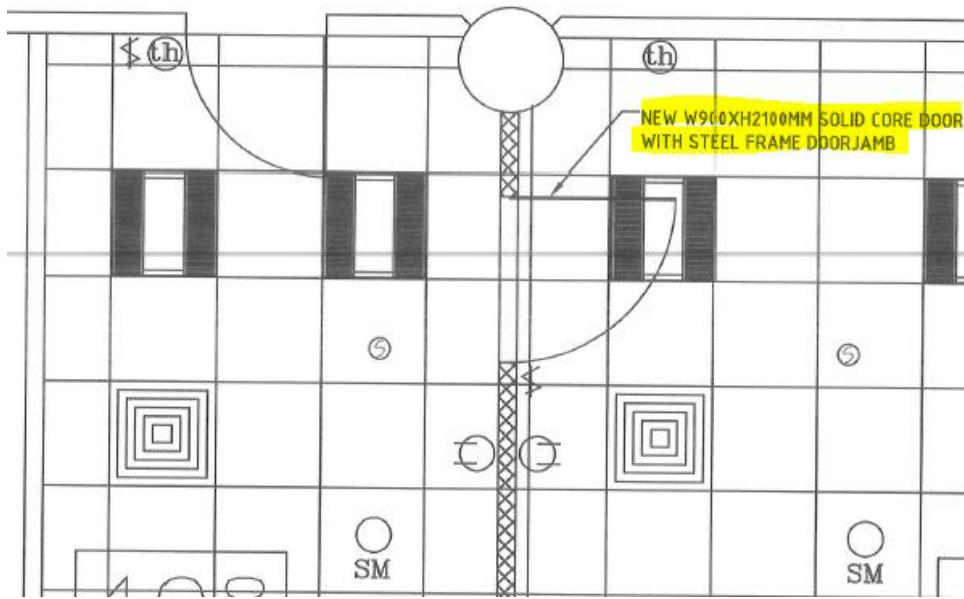
Question 5:

Would you please tell the dimensions of the Room 408 door width?

Answer 5:

35"

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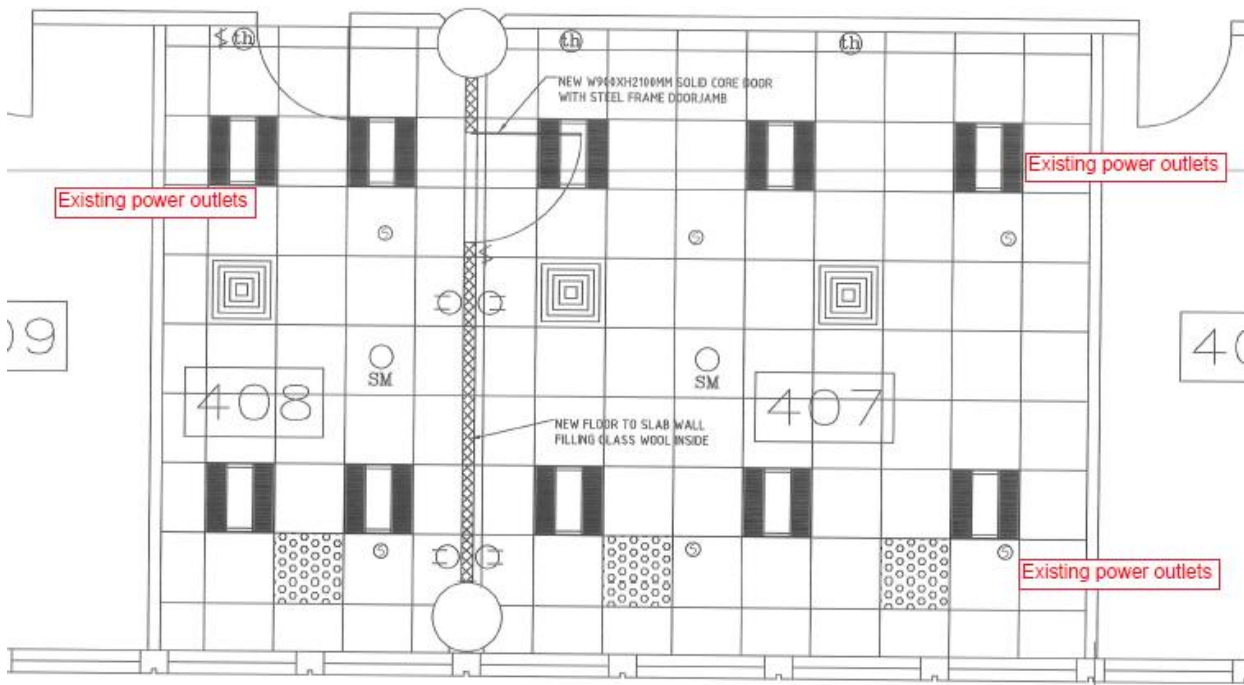


Question 6:

Would you tell us the existing power supply locations other than the newly installed power supply locations specified on the drawings for 407/408? Or is it possible to install a new power supply at the specified location?

Answer 6:

Embassy Facility office can install new power supplies if required. See floor plan below with existing power outlets.



Question 7:

Is the cost of disposing of industrial waste, such as packaging and other leftover materials generated during construction, included in the estimate?

Answer 7:

Yes, please include disposal fee for industrial waste in the estimate.

Question 8:

May we propose to estimate the surface material of desks, wardrobes, shelves, etc. with wood veneer material?

Answer 8:

No, per request by customer during the walk through, furniture must be solid wood.

Question 9:

Are office chairs included in the estimate for both Room 407/408?

Answer 9:

As for the desk chairs, we will use existing desk chairs.

Question 10:

During the guidance we have been instructed that the furniture can be fixed to the wall with screws, but is it possible to put plywood or steel plates under the plasterboard at specified locations to fix the furniture?

Or must all furniture be free standing?

Answer 10:

Yes, but if any construction is required, we need to obtain an approval from our Facility Management section.

Or must all furniture be free standing?

Tall furniture can be free-standing, but it needs to be secured to the wall with earthquake brackets.

Question 11:

Can you tell us the depth and height of the baseboards around the floor on both rooms:

Answer 11:

D ½" H2 ½" both rooms

Question 12:

The furniture installed existing room we saw on the tour as reference, if possible, could you please publish photos as reference?

Answer 12:

We are not allowed to take photos of these rooms due to security reasons.

Question 13:

Full wall a working credenza table with hanging file drawers
At the site visit the customer said that the drawer needs to store HP printer.

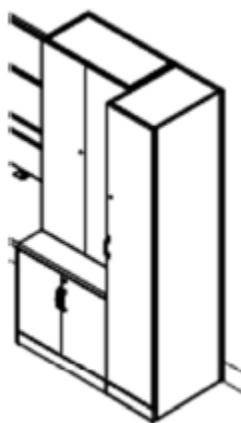
It is difficult for us to find the integrated combination cabinet to meet all requirements.

Please advise if we can specify following furniture for this space.

Wardrobe Cabinet: W16" x D24" x H86"

Pedestal hinge door configuration access with removable back +

Desktop Tower with wood hinge doors: W30" x D24" x H86"



Answer 13:

If this is their solution, then we encourage them to use this for their bid.

Question 14:

Schedule of delivery and installation

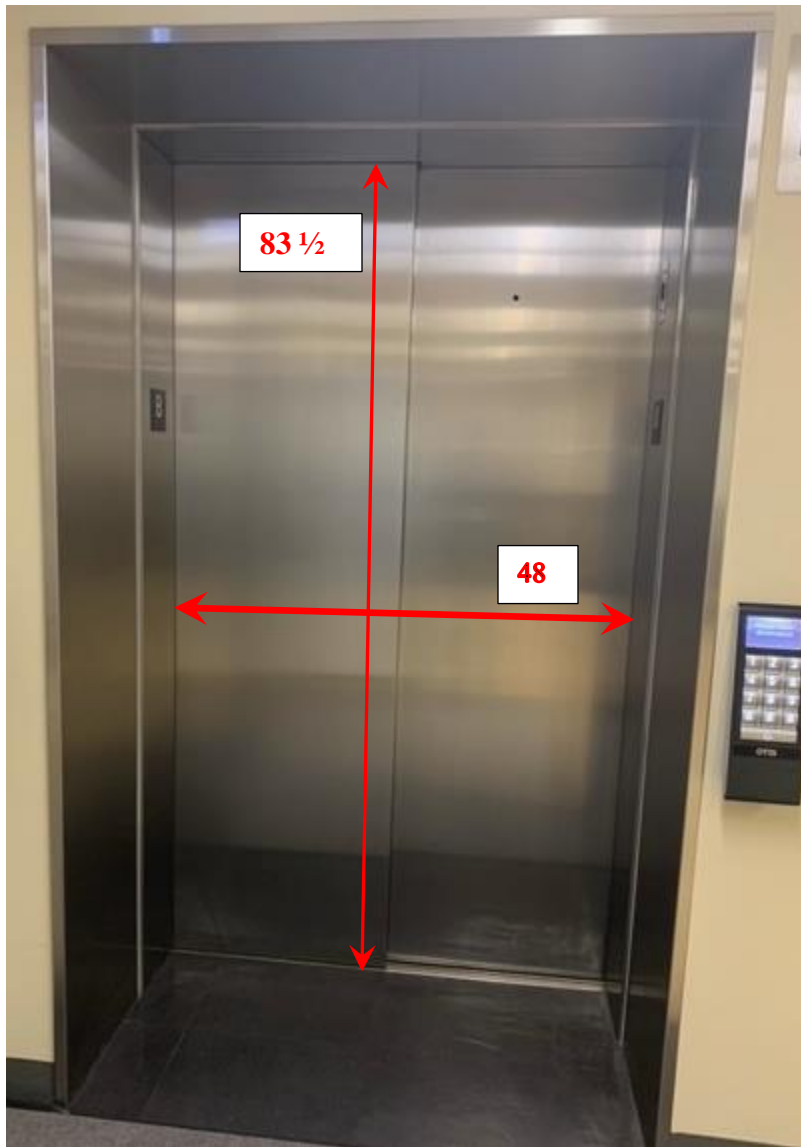
Is installation of product 150 days after receipt of an order acceptable?

Answer 14:

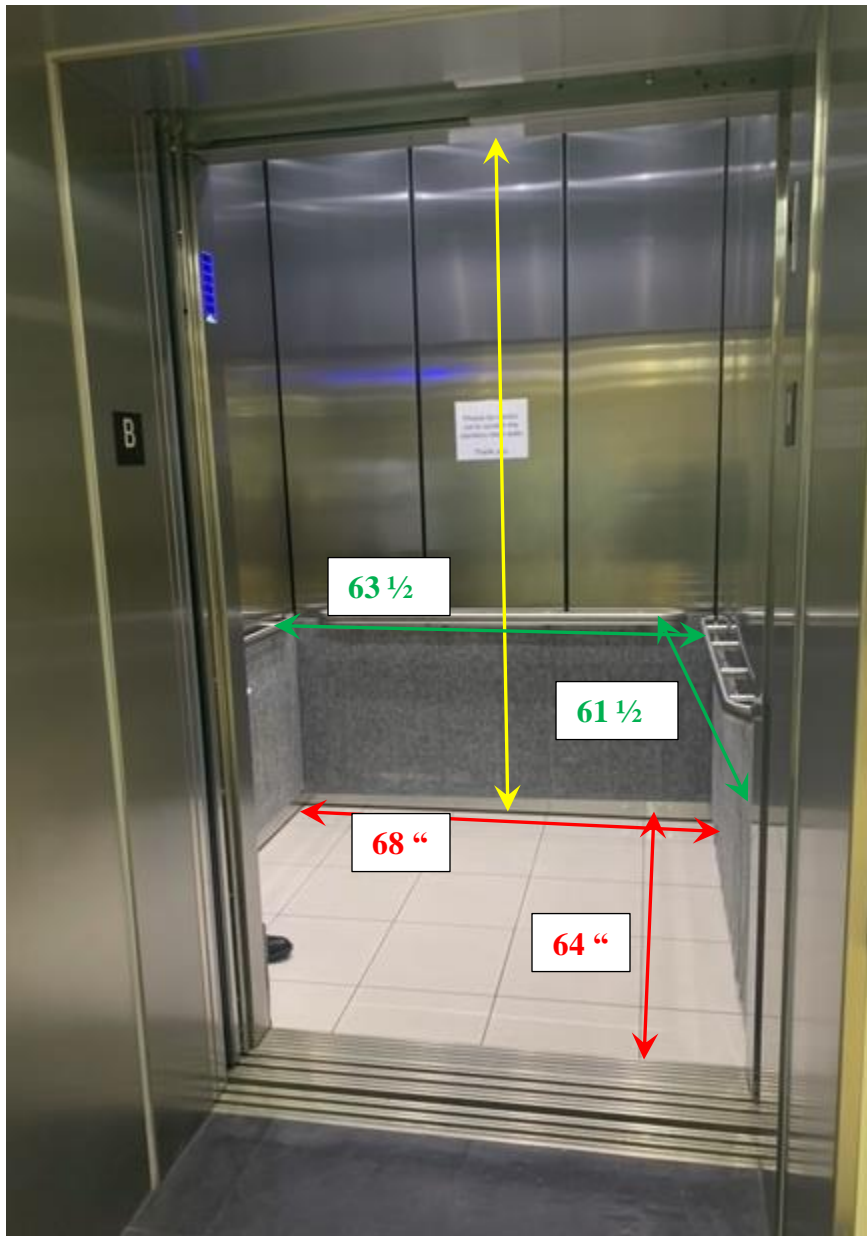
The design and price will be considered with more weight in the decision-making process, than will be the delivery schedule. We do not wish to incur extra charges for expedited or air freight delivery.

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Answer for question 4:



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-End of First Set of Questions and Answers-